# Tally Wall at Woodhorn Museum

#### **Terms & Conditions**

1. All donations support the running costs of Woodhorn Museum.

# Tally terms:

- 2. Tallies will be displayed on the Tally Wall at Woodhorn Museum for 10 years from the point of activation, after which point we may contact you to renew your support.
- 3. Messages can be a maximum of 2 lines, at a maximum of 16 characters including spaces for line 1, and 20 characters including spaces for line 2.
- 4. We will aim to fit Tallies as soon as possible, in line with the current agreement with our printer of 10 Tallies before a print run.
- 5. Tallies **cannot** be amended once they have been sent to print.

# Payment terms:

- 6. Before a Tally can be installed, the donor must pay in full £50.
- 7. Multiple Tallies can be bought by individual donors.
- 8. All donations will be made to North East Museums Development Trust, Registered Charity no. 1137867 and a Company Limited by Guarantee no. 7334262. All funds are ring-fenced for Woodhorn Museum general funds.
- 9. Donations can be refunded up to the point of print.
- 10. If you make payment via credit/debit card, it will be subject to a transaction fee of 0.9%, meaning we will receive the donation amount minus 0.9%. This covers the commission fee of our supplier, Lightspeed ePOS.

#### Gift Aid terms:

- 11. By signing the Gift Aid declaration alongside the donation leaflet, the donor confirms that they:
  - a. Are a UK Taxpayer
  - Have paid (or will pay) the same amount or more in Income Tax or Capital
    Gains Tax in the current year
  - c. If they pay less Income Tax and/or Capital Gains Tax than the amount of Gift Aid claimed, it is their responsibility to pay any difference to HMRC
  - d. Understand North East Museums Development Trust will reclaim 25p of tax on every £1 that they have given
- 12. Please notify us if you want to cancel this declaration, change your name or home address, or no longer pay sufficient tax on your income and/or capital gains.

#### General terms:

- 13. North East Museums reserves the right to hold void, suspend, cancel, or amend a donation or message where it becomes appropriate to do so.
- 14. Personal data provided through buying a Tally will be processed by North East Museums for the purpose of administering the Tally Wall including occasional updates on the wall. Buying a Tally will be deemed as the donor's consent to this processing. If the donor does not consent to this processing, please contact <a href="mailto:development@northeastmuseums.org.uk">development@northeastmuseums.org.uk</a>.
- 15. If the Tally Wall is damaged, we will repair it as quickly as we can and contact any donor whose Tally is affected.
- 16. Donors are deemed to have accepted and agreed to be bound by these terms and conditions upon completion of payment.
- 17. North East Museums reserves the right to refuse a Tally to anyone in breach of these terms and conditions.

# Privacy notice

You can read North East Museums' full privacy policy here:

https://www.northeastmuseums.org.uk/privacy-policy

These Terms and Conditions are subject to change, so please check for updates periodically. Last reviewed in October 2025.

If you would like to discuss your Tally, please contact development@northeastmuseums.org.uk