

Hazard Identification for 'Boudica's Britannia' at Segedunum.

Updated December 2021

Please note:

- This is **not** a risk assessment. As stated in the Department of Education's 'Safe Keeping' publication, "the group leader should carry out a risk assessment"
- In the case of an emergency please contact a member of staff
- Tyne & Wear Archives & Museums highly recommends that group leaders conduct preliminary visits
- Group leaders should take the behaviour and ability of their group into consideration when compiling a risk assessment
- It is the responsibility of the group leader to monitor the behaviour and safety of their group
- This Hazard Identification highlights the everyday risks that groups may incur. Please telephone Segedunum Roman Fort & Museum on (0191) 278 4217 to enquire about possible building work taking place or hazards in temporary exhibitions.

Hazard identification	Risk and to whom	Existing control measures set up by Tyne & Wear Archives & Museums	Further action to be taken by the school / group leader (add own comments)
Entering outdoor 'learning area	Uneven surfaces-tripping hazard Nettles Branches at eye level	Children advised to take care and to avoid nettles Branches cut back regularly. Children advised to take care and enter space in single file	Adults to supervise
Grinding using stones and wheat	Trapping of fingers under stones. Allergies to wheat	Will use small stones for grinding Facilitator will give clear instructions on how to do the activity safely. Children will be advised not to eat the wheat	Adults will supervise this activity Adults will advise of any allergies.
Use of food	Children trying to eat food Allergies to food	Children will be told not to eat food. Schools will be provided with a list of foods to be included in activity before their visit in case of allergies. Facilitator will supervise this food items.	Adults to help supervise activity and remind children not to eat food
Making wool bracelets.	Allergies to wool.	Children with allergies to wool- advised not to put bracelet on or to wear over school sweater. Acrylic yarn provided as an alternative. Facilitator will give clear instructions on how to do the activity properly.	Adults to notify of allergies Adults to help supervise this activity

Weaving with wooden frames	Injury to eyes	Children advised to pick one stick up at a time and to take care to keep away from their own or others' eyes	Adults will help to supervise activity
Decorating hands with Snazaroo blue face paint.	Allergies to face paint. Transfer of germs	Washable blue felt pens and stickers provided as an alternative. Disposable cotton buds to be used for a single application. Facilitator will give clear instructions to group.	Teachers to advise on any allergies. Teacher in control of face paint and to supervise application- each child given their own cotton bud with blue paint already on it by teacher to avoid transferring of germs.
Reading of Boudica story in darkened space	Tripping and falling. Bumping into props.	Workshop leader has access to a torch if extra light needed. No significant physical activity will be in the darkened area and will be mainly seated.	Adults to help supervise where children will sit for this activity
Covid-19 measures	Risk of touching contaminated surfaces, close contact risk spread of covid 19 among staff and school groups and visitors	<ul style="list-style-type: none"> • Face coverings will be worn by staff. • Facilitator will maintain a 2m distance from the group • Children will be advised to use hand sanitiser before and after handling objects and to wash hands thoroughly 	<p>Visitors should wear face coverings on entering the museum unless exempt.</p> <p>Adults should remind children to maintain 2m distance from facilitator</p> <p>Adults and children should wash hands thoroughly before</p>

		<p>with soap after the session</p> <ul style="list-style-type: none">• Objects which cannot be cleaned or quarantined will only be handled by the facilitator• Children will be reminded to avoid touching eyes, nose or mouth with unclean hands.• In the theatre space for reading of the Boudica story- this area will be closed to the general public and the doors will be kept open for ventilation	<p>and after the session</p> <p>Adults and children should use hand sanitiser before handling objects</p>
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