

Hazard Identification for 'Boudica's Britannia' at Segedunum Roman Fort & Museum

Updated August 2021

Please note:

- This is **not** a risk assessment. As stated in the Department of Education's 'Safe Keeping' publication, "the group leader should carry out a risk assessment"
- In the case of an emergency please contact a member of staff
- Tyne & Wear Archives & Museums highly recommends that group leaders conduct preliminary visits
- Group leaders should take the behaviour and ability of their group into consideration when compiling a risk assessment
- It is the responsibility of the group leader to monitor the behaviour and safety of their group
- This Hazard Identification highlights the everyday risks that groups may incur. Please telephone Segedunum Roman Fort & Museum on (0191) 236 9347 to enquire about possible building work taking place or hazards in temporary exhibitions.

Hazard identification	Risk and to whom	Existing control measures set up by Tyne & Wear Archives & Museums	Further action to be taken by the school / group leader (add own comments)
Outdoor area	Uneven surfaces-tripping hazard Nettles	Children advised to take care and to avoid nettles	Adults to supervise
Grinding	Trapping of fingers under stones	Will use small stones for grinding Facilitator will give clear instructions on how to do the activity properly	Adults will supervise this activity
Use of food	Children trying to eat food	Children will be told not to eat food. Schools will be provided with a list of foods to be included in activity before their visit in case of allergies. Facilitator will supervise this activity.	Adults to help supervise activity and remind children not to eat food
Making wool bracelets	Allergies to wool	Children with allergies to wool- advised not to put bracelet on or to wear over school sweater. Acrylic yarn provided as an alternative. Facilitator will give clear instructions on how to do the activity properly.	Notify of any allergies Adults will supervise this activity
Weaving with wooden frames	Injury to eyes	Children advised to pick one stick up at a time and to take care to keep away from their	Adults will help to supervise activity

		own or others' eyes.	
Decorating hands with face paint	Allergies to face paint Transfer of germs	Washable blue felt pens and stickers provided as an alternative. Disposable cotton buds to be used for a single application.	Teachers to advise on any allergies. Teacher in control of face paint and to supervise application- each child given their own cotton bud with blue paint already on it to avoid re-dripping and transferring of germs.
Putting on a pinned woollen cloak	Scratches from pins	Pins have been blunted. Wearers shown how to put on cloaks overhead without undoing pins.	Adult supervision and assistance with putting on cloaks.
Reading of Boudica story in darkened space	Tripping and falling Bumping into props	Workshop leader & teacher have access to a torch if extra light needed. No significant physical activity will be in the darkened area and will be mainly seated. Electric cable covered and placed around edges of room to minimise trip hazard.	Adults to help supervise where children will sit for this activity
Covid-19 measures	Risk of touching contaminated surfaces, close contact risk spread of Covid-19 among staff and school groups and visitors	<ul style="list-style-type: none"> • Signage and markers will indicate safe social distancing • Facilitator will maintain a 2m distance from the group • Children will be advised 	Adults should remind children to maintain 2m distance from facilitator Adults and children should wash hands thoroughly before and after the session

		<p>to use hand sanitiser before and after handling objects and to wash hands thoroughly with soap after the session</p> <ul style="list-style-type: none">• Cloaks if used in the activity will be quarantined once they have been used by one class bubble• Objects which cannot be cleaned or quarantined will only be handled by the facilitator• Children will be reminded to avoid touching eyes, nose or mouth with unclean hands• In the theatre space for reading of the Boudica story- this area will be closed to the general public and the doors will be kept open for ventilation	<p>Adults and children should use hand sanitiser before handling objects</p>
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